

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



• MEMBER TRIBES •

MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

Red Cliff Band
St. Croix Chippewa
Sokaogon Chippewa

POSITION:

Environmental and Mining Intern (1)

CONDITIONS OF EMPLOYMENT:

Dates of employment are June 1, 2020 – August 7, 2020 (10 weeks, 40 hours per week). Rate of pay \$10.10 per hour.

SUPERVISION:

Will report to the Treaty Resource Specialist.

REQUIREMENTS: Basic computer skills; basic data recording skills; basic research skills; self-motivated, good organizational skills, independent, detail-oriented

DUTIES AND RESPONSIBILITIES: This position will identify, synthesize and make accessible water quality data that has been identified in mineral development project documents in the Ojibwe Ceded Territories. Primary duties will be to assist the Treaty Resource Specialist in organizing environmental impact information contained in mine project documents, to update GLIFWC's metallic mineral development project database, and to assist in the development of a platform for data accessibility. Person will assist in the development of the project database of mine project environmental sampling reported in company documents, state permitting documents, and post-mining reports, and enter data into software applications (i.e., MS-Excel, ArcGIS). A primary focus this year will be to make existing and new compiled data readily accessible to GLIFWC and tribal staff through a computerized interface. Other duties as assigned. This work will aid in establishing baseline and characterizing impacts to Nibi from existing and proposed metallic mineral sites in the ceded territories.

QUALIFICATIONS: Ability to perform office work, internet searches, and record results in an efficient, accurate, and neat manner under the Treaty Resource Specialist and to work independently. Natural resource students with experience or a desire to learn about the protection of Nibi from the perspective of environmental monitoring - this includes but is not limited to aspects of the mine permitting process, knowledge of existing and proposed mines that have potential to impact Tribes in the ceded territories, environmental monitoring, database management, Geographic Information Systems (GIS), webdesign and other platforms for making data accessible. Ability to enter data on a computer using software applications preferred. Native American preference, but all qualified applicants will be considered.

Send all required paperwork as outlined in the 2020 Summer Internship Openings announcement to:

Zoongee Mayotte, Planning and Development Administrative Assistant
Great Lakes Indian Fish and Wildlife Commission
P.O. Box 9

Odanah, WI 54861

OR email to: zleith@glifwc.org Subject: 2020 GLIFWC Internship Program Application

Closing Date: March 25, 2020 by 4:30PM

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2020 Summer Internship Openings

The Great Lakes Indian Fish and Wildlife Commission (GLIFWC) is pleased to announce available internships for its 2020 GLIFWC Summer Internship Program. Through this internship program, college students will work one-on-one with their GLIFWC mentors in various divisions and learn about necessary coursework, college degrees, and trainings which result in gainful employment in a multitude of careers, including natural resource and stewardship careers with tribes. Also, interns will participate in a multitude of traditional Anishinaabe cultural events and learn about the importance of treaty reserved rights to the Anishinaabe people and their history in preserving these rights.

Internship Information:

GLIFWC internships will consist of 40 hours per week for 10 weeks (total of 400 hours), scheduled for June 1st- August 7th, 2020 (unless noted differently on an internship position description). All internships will be hosted at the GLIFWC Main Office, located on the Bad River Reservation, WI. Some internships will require travel within the Minnesota, Wisconsin, and Michigan areas, as well as some overnight travel. See the available internship position descriptions at <http://www.glifwc.org> in the “GLIFWC News & Upcoming Events” box under “Employment”. Note: candidates are able to apply for multiple internships, please ensure that all required paperwork is submitted for **EACH** internship position (i.e. a cover letter for EACH internship position applied for). Applicants who apply for multiple internships may undergo multiple interviews. Finally, the selection process may lead to applicants being offered a different GLIFWC internship.

Selected interns will be paid \$10.10 per hour during their GLIFWC internship. If needed, housing may be available. In previous years, GLIFWC has provided housing in a local college dormitory.

Eligible applicants must meet the following:

- Be an incoming or continuing student that is accepted and/or enrolled full time at a college/university for Fall 2020 semester;
- Possess proficient verbal and written communication skills;
- Have a strong interest in working with Native American tribes;
- Be willing to travel as part of internship, if required.

To apply, applicants must:

- Submit a cover letter that includes email address and telephone number;
 - If applying for more than one GLIFWC internship, the applicant must complete a

separate cover letter for each internship application, noting a specific internship position within the cover letter.

- Submit a resume outlining education, work experience, certifications, community involvement, and other pertinent information;
- Submit the following, dependent on classification:
 - 2020 High School Graduate: provide verification of acceptance at a college/university for Fall 2020 (examples: enrollment verification or Fall 2020 class schedule);
 - **Continuing** College/University Students: provide unofficial transcript(s) verifying Spring 2020 and Fall 2020 enrollment;
 - **Graduating** College/University Students: provide unofficial transcript(s) verifying Spring 2020 enrollment.

American Indian preference will be applied consistent with GLIFWC policies and Federal Indian Self Determination and Education Assistance Act (PL 93-638)

Applicants that submit all required above documentation will receive a confirmation email including a link to an online survey with requested additional information (i.e. tribal affiliation, first aid certification, housing needs, internship preferences, etc.), to be completed within 3 days of the confirmation email. A complete application will include: cover letter, resume, transcripts, and completed online survey. Applications without the completed online survey will not be considered for an internship position.

Send cover letter, resume, and transcripts to:

Zoongee Leith-Mayotte, Planning and Development Administrative Assistant
Great Lakes Indian Fish and Wildlife Commission
P.O. Box 9
Odanah, WI 54861

OR email to: zleith@glifwc.org
Subject: 2020 GLIFWC Internship Program Application

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