JOB ANNOUNCEMENT

POSITION: Conservation Warden

LOCATION: Applicants must be willing to relocate near their assigned duty station upon successful completion of their Field Training.

DUTY STATIONS: (3) Total: (1) Watersmeet, MI; (1) Park Falls, WI; (1) Isle, MN. You must identify the duty station(s) you are applying for in your cover letter.

SALARY RANGE: GLIFWC PAY SCHEDULE: Grade 7/Step 1 - $35,854 - Grade 7/Step 3 - $38,244 (Dependent on qualifications)

CLASSIFICATION: Permanent, Full-Time

POSTING DATE: November 15, 2019

CLOSING DATE: December 16, 2019

SUPERVISION: Reports to assigned District Warden Supervisor. Performs the duties listed below in a manner consistent with Commission’s Policies and Procedures.
DUTIES AND RESPONSIBILITIES:

- Perform various conservation law enforcement tasks. Such as, monitoring hunting, fishing and gathering activities; issuing citations; writing reports; handling evidence; testifying in court; issuing licenses and permits; public speaking; instructing safety classes; participating in community outreach events.

Qualifications and Standards:

- Must be a U.S. citizen.
- Must possess a valid driver’s license and be insurable under GLIFWC’s insurance policy.
- Must be at least 21 years of age.
- Must successfully pass the minimum entrance level fitness test.
- Must be of good moral character.
- Must be able to legally possess a firearm.
- Must be able to work nights and weekends.
- Be free of any physical, emotional or mental condition which might adversely affect law enforcement performance.
- Must be able to react quickly and effectively to stressful situations.
- Must be able to understand oral and written instructions.
- Must have proficient writing and oral communications skills.
- Must be able to perform physical, mental and sometimes strenuous duties conducted at odd times and locations.
- Must have earned 60 college credits from an accredited college or university.
  - Exceptions:
    - Applicants who will meet the 60-college credit requirement at the end of the spring 2020 semester.
    - Applicants who have been granted a college credit waiver from the Wisconsin Department of Justice Law Enforcement Standards Board.

Training:

- Applicants that are not already eligible for Wisconsin Law Enforcement Standards Board Certification, must attend and successfully complete a Basic Law Enforcement course (720 – hour).
- Recruit Wardens must complete a one-year Field Training Program.

Retirement:

- The Great Lakes Indian Fish & Wildlife Commission contributes 6% of your gross income into a 401K plan.
**Health Insurance:**

- Employees are eligible for health insurance the first day of the pay period after the enrollment form is completed. Health Benefits include; Medical, Dental, and Vision benefits.
- Medical benefits are provided through the Federal Employees Health Benefits (FEHB).
- Eligible employees have the opportunity to choose their own FEHB benefits.
- Dental benefits are covered by Delta Dental. This is a policy which allows you to choose the Dentist of your choice. Deductibles are very low. Many services such as exams and X-rays are covered 100% with no deductible. Services such as fillings, extractions, surgery, and root canals are covered 80% after $25 deductible. Orthodontic treatment is covered 50% up to a maximum of $2000 per year.
- Vision benefits are covered by Reliance Standard. The vision plan is $350.00 per person per year.

**Long-term Disability:**

- Long-term disability is covered by Reliance Standard and is covered 100% by GLIFWC.

**Term Life Insurance:**

- Insurance starts the 1st of the month following 30-day waiting period.
- Term Life insurance is covered by UNUM. GLIFWC pays for the first $10,000 of life insurance.
- The employee can opt to buy additional insurance for self, spouse, or children.

**Cafeteria Plan:**

- We also offer a Flexible benefit plan that allows you to deduct your premiums and if you elect dependent care expenses and unreimbursed medical expenses pre-taxed to the federal allowable limits.

**NOTE:**

This position has been classified as 50% tax exempt for qualified individuals under Internal Revenue Code §7873—Tax Exemption for income derived from treaty fishing rights-related activities.

Applicants will be required to complete the following: oral interview; written examination; medical examination; psychological evaluation; drug screening; background investigation & physical fitness test.

The Great Lakes Indian Fish & Wildlife Commission’s Conservation Enforcement Division is prohibited from hiring anyone who has been:
• Convicted of a felony.
• Convicted of a misdemeanor crime of dishonesty, moral turpitude, Domestic Violence, or other crime resulting in serious physical injury to another.
• Convicted of driving under the influence.

**Or anyone that:**
• Has illegally used, transported, manufactured or sold a controlled substance.
• Lies, omits or provides misleading information on the Great Lakes Indian Fish and Wildlife Commission application.

**APPLICATION PROCEDURE:**

Submit a completed GLIFWC Special Enforcement Application (available at: [www.glifwc.org](http://www.glifwc.org)), cover letter, resume, college transcripts, and if applicable, college transcript waiver, and an undeleted DD Form 214 to:

**Jill Miller, Administrative Assistant**
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